

Encinitas Ranch Community Association

**9610 Waples Street
San Diego, CA 92121-2992
WWW.NNJ.COM**

**(858) 550-7900
(800) 448-7601
FAX (858) 550-7929**

ARCHITECTURAL APPLICATION #1

GUIDELINES FOR SUBMITTAL OF ARCHITECTURAL PLANS FOR PAINTING

The Architectural Committee strives to preserve the highest standard and quality of life for each owner within Encinitas Ranch Community Association. Architectural approval must be given for any structural or landscape changes prior to the start of any work. This request form is specific for the repainting of homes within the community.

*** If an owner is repainting the house with **same exact** colors as existing, an application is still required but no processing fees are necessary.*

The Association has expanded its requirements for a painting submittal:

- 1) A digital photograph of the front elevation of the house**
- 2) A picture of the house with the colors imposed (hand drawn is sufficient)**
- 3) A list of the colors with the manufacturer's name and color numbers**
- 4) Three sets of paint samples**

Please specify which paint colors will be used on which portion of the house including the following:

- Stucco
- Siding
- Trim
- Shutters
- Front Door
- Garage Doors
- Any additional work structures, e.g. portico, etc.
- Other

Once the member has received pre-approval, the member will be required to paint an approximate 10' square section of the house that will also have to be reviewed by the architect/committee. Only after this review and approval may the member complete the painting.

To hasten the approval process, please follow these guidelines:

- 1. Please complete a description of both the current and the proposed painting/texture changes.*
- 2. Include plans to scale that show:
Description of materials and color scheme*
- 3. Please submit the following:*

Completed APPLICATION FOR ARCHITECTURAL IMPROVEMENTS FORM

Three (3) sets of paint samples/plans

A check for \$190.00 payable to Ballard & Morales Consulting, Inc. (Review fee)

A check for \$ 75.00 payable to N.N. Jaeschke, Inc. (Processing fee)

The plans will be sent for review and you will receive a written notice of the decision. Please note that it may take up to 45 days for the Architectural review process. We therefore encourage applicant to begin this process well before the work is scheduled.

Sincerely,

*Encinitas Ranch Community Association
Architecture Review Committee*

**APPLICATION FOR ARCHITECTURAL
IMPROVEMENTS**

RETURN FORM TO: *Encinitas Ranch Community Association*
(PLEASE PRINT CLEARLY) *c/o N.N. Jaeschke, Inc.*
9610 Waples Street, San Diego, CA 92121

Date _____

Owner _____

**PROPERTY
ADDRESS** _____

Daytime Phone Number _____

CURRENT HOUSE PAINT COLORS (include digital photo of the front elevation of the house, manufacturers' name and color numbers):
Stucco:
Siding:
Trim:
Shutters:
Front Door:
Garage Doors:
Any additional wood structures, e.g. portico, etc.
Other:

PROPOSED HOUSE PAINT COLORS (include manufacturers' name and color numbers along with three actual paint samples):
Stucco:
Siding:
Trim:
Shutters:
Front Door:
Garage Doors:
Any additional wood structures, e.g. portico, etc.
Other:

I understand that my proposed improvements may require a permit from the City/County Building Department or other government agencies and I will obtain all required permits before commencing any work. I agree I will do no work that will change the existing drainage patterns. I am aware that any changes may result in substantial damage to adjacent properties.

I will assume the responsibility for any work under the above-proposed improvement that my contractors or I complete, which may, in the future, adversely affect adjacent properties. I will assume responsibility for all future maintenance of this addition or improvement.

Owner's Signature _____

The adjacent OWNERS have reviewed the proposed improvements. We understand that neighbor objections do not in themselves cause denial. The Architect may contact neighbors to consider their objections, if necessary.

_____	Print Name _____
(Signature) Adjacent	Property Address _____
_____	Print Name _____
(Signature) Adjacent	Property Address _____
_____	Print Name _____
(Signature) Front	Property Address _____
_____	Print Name _____
(Signature) Rear	Property Address _____

<u>FOR OFFICE USE ONLY</u>	
Date received _____	Submitted to Arc Committee on _____
Approved _____	Denied _____
	Conditional Approval _____
Decision Letter sent on: _____	
Comments: _____	

